



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVT.NAVEEN GIRLS COLLEGE BAIKUNTHPUR**

GOVT. NAVEEN GIRLS COLLEGE BAIKUNTHPUR, TALWAPARA ROAD,  
BAIKUNTHPUR, KOREA (C.G.)

497335

[www.govtngcbkp.com](http://www.govtngcbkp.com)

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Govt. Naveen Girls College Baikunthpur is the only girl's college located in Korea district of Chhattisgarh. Its affiliated to Sant Gahira Guru University Ambikapur. Surrounded by the picturesque valleys of nature, this college was established in 2007. With the passing of time its gradually equipped with all modern facilities viz green board, projector, library, common room etc. Three faculties of Arts, Science, Commerce and M.A. Sociology is running successfully. This College is located in BKP, the district headquarters of Korea district, C.G. wherein girls from distance places come to study. This college was established in 2007. At present its affiliated to Sant Gahira Guru Vishwavidyalaya Ambikapur, previously it was affiliated to Guru Ghasidas University Bilaspur. The college, had began in a single room of P.G. college campus of Bkp. But now its running in a double story building built on 1.2 acres of land. The college is currently conducting classes in Arts, Science, Commerce & Post graduate classes in sociology. At present 704 students are enrolled while it had began with only 74 girls. Equipped with quite a good no. of modern equipments required teaching- learning, college has produced a good No. of students, who are now the creamy products of society. Situated in the lap of nature in a land of rural tribal area, girls hail from different socio-economic backgrounds. In spite of various problems and challenges, college is actually making efforts to make the girls self reliant, inculcate confidence and energy through academic, sports, cultural activities, NSS camps, where they are exposed to various challenges of societal surroundings, they are given guidance to face & Tackle the on coming problems. Proceeding on the mantra of tamaso Ma Jyotirgamaya this college is leading the girls to the aura of knowledge from the darkness of ignorance.

### Vision

The sun of knowledge rising amidst the paddy sheaf as depicted in the logo of the college clearly reflects the vision. The college is continuously making efforts to furnish the lives/career of the girls with the light of knowledge. Along with teaching learning, the college also provides equal opportunity to nurture their inner talents and bring it out in the forefront.

### Mission

- To provide healthy environment for an overall development of the girls belonging to different levels of socio-economic background.
- To provide a congenial atmosphere to them in this wide store of knowledge.
- To be a strong medium in strengthening the self confidence of the students through personality development.
- Through education take them to economic self reliance so that they mark themselves in the society as an empowered citizen.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Govt. Naveen Girls College is only one Girls college located in district Korea Chhattisgarh .
2. The college has own building with a well furnished indoor stadium and situated in the District Head Quarter.
- 3.The college is attached with both rural and urban area .
- 4.All the regular staff of college is well –qualified .
5. College is truly dedicated to overall development of the students.
6. The college library has a separate reading hall .
7. The strength of the students are continuously increasing .
8. A very strong and active NSS unit .
9. The college has transparent mechanism and dedicated team for handling any kind of student grievances.
- 10.All the staff members of college are very dedicated towards their work .
11. Pollution free green Campus.
- 12.Transparent admission process.
- 13.Different programs on human values, social sensitiveness and national integration.
14. The examination process of college is transparent and conducted in strict manner.

### **Institutional Weakness**

1. Shortage of teaching and non-teaching staff.
2. Insufficient fund for infrastructure .
3. Very Limited scope for research.
4. Insufficient infrastructure for smart class and ICT classes .
5. All the staffs are having heavy work -load due to shortage of regular staff.

There is no hostel for girls.

### **Institutional Opportunity**

- 1 .Scope for improvement in sports activities.
2. Empowering girls with quality education along with guidance for competitive exams.
- 3.Students have excellent opportunities to explore and participate in outreach programmes through NSS.

4.To elevate all UG departments in to PG.

5.Increase in infrastructural facility in library

### **Institutional Challenge**

1. To give quality education in very limited infrastructure .
2. Majority of student's school education is very poor. In this condition it is very difficult to prepare them for competitive exams .
3. Lack of funds for research work.
4. Vacant posts of librarian and sports officer.
5. There is no post for sweeper, gardener and guard.
6. Transportation facilities for girls .
7. Very poor support of parents .

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

This college is a govt. college and is affiliated to Sant Gahira guru Vishwavidyalaya , Sarguja Ambikapur, The college follows the syllabus developed, planned and directed by the university. Our college has three faculty on U.G. level B.A., B.Com., B.Sc and one programme of P.G. M.A. Sociology. Some of our professors are member of the university Board of studies and often attend meeting related to the development or revision of the syllabus and also present their valuable suggestions and advice for smooth and best delivery of the syllabus. The academic calendar received from Higher education department C.G. forms the base of framing the college academic calendar. On its basis professors prepare their daily diary plan. All the subject professors following their syllabus also teach in detail about gender equality ,human values, professional ethics, environmental studies in detail. M.A. Sociology follows CBCS pattern, for their students have to work on projects, field work practical etc.

Every year college received feedback from students, parents, teachers and alumni which is analyzed and needful actions are taken.

### **Teaching-learning and Evaluation**

The admission process of this college is transparent and strictly follows the roster system prescribed by Higher education department C.G. which states the reservation chart of SC , ST-, OBC and others. Since last five years , it has been observed that there is a continuous increase in the number of admissions. All the subject professors differentiate the slow learners from the advanced learner on the basis of their grasping power. The slow learners are provided extra coaching through extra classes to bring them out in the fore front. Besides other activities slow learners lead the class, attending special classes so that they gradually come on line with the advance learners. For these different efforts are made as arranging seminars, practical, question cures problem solving session, presentation on green board etc. The slow learners through these efforts overcome

their hesitation and come forward and take active part in all the activities. For ICT class , separate time table has been chalked out; accordingly each professors has to conduct at least one class through ICT medium. Due to lack of regular professors guest lecturers are appointed under the mentor mentee scheme. At present all the professors enrolled in this college are Ph.D and NET qualified. On the basis of the calendar designed by Hr. Education department C.G. all the internal exam are arranged and all problems of the girls are presented before complaints removal cell, this cell finds solution to their problems through enquiry and suggestions. Every Programme and Programme specific outcomes and the course outcomes are displayed on the college website and notice board. To receive this outcome various educational methods are used.

### **Research, Innovations and Extension**

In govt. Naveen girls college since last five years all the staff were fully qualified inspite of limited resources and facilities for research. All the staff members are continuously working on subject related research work. One of our professor is registered as Ph.D guide. Since college conducts only one P.G. class, its difficult to get affiliation of 12B, besides research related resources are too limited ; Yet the professors participate in various seminars & conferences and present their research papers. The NSS unit is active and always energetic to act, in order to develop the personality of the girls several programmes are organized as cleanliness is service ( Swachhta hi sewa) Traffic awareness , Vigilance awareness, AIDS awareness SWEEP, COVID -19 awareness etc. All the professors have attended Orientation /Refresher course as per UGC. norms.

### **Infrastructure and Learning Resources**

College has its own double story building, built on a 1.2 acer area. It is equipped with total 11 classrooms, library, reading room, staff room, medical room, girls common room, Zoology, Botany, Chemistry and Eco lab, NSS room, canteen, indoor stadium (built in a separate building). The library is furnished with .... total books of different subjects and reference books, old questions papers of Annual exam. Two rooms have been prepared for smart class where in ICT related classes are held. The college has installed 16 CC TV camera which is essential for the safety of girls. For the convenience and hygienic point of view the girls common room has been furnished with a sanitary pad, vending machine and destroyer, which helps them a lot, and girls are no longer required to miss their class due to inconvenience. The open area of the campus has several cemented benches for the girls class to relax. Along with this, will all the rooms have been filled lights, fans, ventilation, pure drinking water and properly washed and swept wash rooms.

### **Student Support and Progression**

Govt. Naveen girls college is fully focused on girls development. According to govt. scheme there's provision for girls to receive post - metric, minority and BPL scholarship, wherein maximum girls receive scholarship every year. Besides ,every year most of the staff willingly helps the needy students, Poor students who are unable to pay their fees, college pays their fees from the poor boys fund box. For career guidance of the girls, along with regular classes college also organizes seminars workshops etc. through which they are told about option of careers along with motivation. College also has a sexual harassment committee to tackle the sexual harassment complaints of the girls, its also vigilant about the safety of the girls. Ours is a girls college hence such complaints rarely comes before the committee. About 80% of the girls after their graduation go

out for higher studies, some girls are posted in different high posts of while others are preparing for competitive exams. Every year many girls participate in the cultural function and sports organized by the college. It is always attended by numerous girls. Along with their they take active part in district level, state level & national level sports. College also has different committees of girls and girls are nominated on different posts too. The students union helps in different works of the college. The registration work of alumni is under process.

### **Governance, Leadership and Management**

College administration is fully focused on providing quality education. All the works are conducted following transparency. With the division of work and rights several committees have been made to smoothly conduct all the works. The budget received from Higher Education department C.G. is judiciously spent on demand lists received from all the department & on its basis Quotations are called and purchase done further according to necessity and recommendations of the purchase committee .College IQAC committee along with teaching - studying also reviews the quality of infrastructure form time to time and essential remedies are suggested. Along with this the feedback received from girls are analyzed and necessary actions taken.

### **Institutional Values and Best Practices**

Govt. Naveen girls college often holds various programmes through which efforts are made to empower girls with awareness of sexual equality. For safety of the girls total 16 CC TV cameras have been installed. The protection of environment & a pollution free campus is a must thus the surrounding of the college is kept green & clean. For saving energy LED bulbs are being used. Arrangements have been made to save water wastage. Proper management system has been made to re - use waste. All the college members are fully aware of the constitutional values. The campus has displayed preamble of the constitution , fundamental duties and rights , as such anyone entering the institution has a glimpse of the board and a feeling of respect is evoked. To instill talent social responsibilities among the girls college has taken the initiative of distributing woolen clothes and blankets among poverty stricken villagers , this efforts has worked as all the girls eagerly wait to do this service and themselves take the initiative of collecting clothes (Woolen and Catton) and cash to help the needy.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT.NAVEEN GIRLS COLLEGE BAIKUNTHPUR
Address	Govt. naveen girls college baikunthpur, Talwapara Road, Baikunthpur, Korea (C.G.)
City	Baikunthpur
State	Chhattisgarh
Pin	497335
Website	<a href="http://www.govtngcbkp.com">www.govtngcbkp.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Ranjana Neelima Kachhap	07836-233630	9425256687	-	navingirls.bkp@gmail.com
IQAC / CIQA coordinator	Kamini	-	8120094808	-	kamini31284@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	03-07-2007			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	17-08-2016	<a href="#">View Document</a>		
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Govt. naveen girls college baikunthpur, Talwapara Road, Baikunthpur, Korea (C.G.)	Rural	0.765	2488

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Economics	36	HIGHER SECONDARY	English,Hindi	540	120
UG	BA,Sociology	36	HIGHER SECONDARY	English,Hindi	540	233
UG	BA,Hindi Literature	36	HIGHER SECONDARY	Hindi	540	193
UG	BA,English Literature	36	HIGHER SECONDARY	English	540	3
UG	BSc,Zoology	36	HIGHER SECONDARY	English,Hindi	330	316
UG	BSc,Botany	36	HIGHER SECONDARY	English,Hindi	330	316
UG	BSc,Chemistry	36	HIGHER SECONDARY	English,Hindi	330	316
UG	BCom,All Compulsary Subjects	36	HIGHER SECONDARY	English,Hindi	180	108
UG	BA,Political Science	36	HIGHER SECONDARY	English,Hindi	540	270
UG	BA,Fc Hindi Bhasha	36	HIGHER SECONDARY	Hindi	540	273
UG	BSc,Fc Hindi	36	HIGHER SECONDARY	Hindi	330	316

	Bhasha					
UG	BA,Fc English Language	36	HIGHER SE CONDARY	English	540	273
UG	BSc,Fc English Language	36	HIGHER SE CONDARY	English	330	316
UG	BA,Environ mental Studies	12	HIGHER SE CONDARY	English,Hind i	180	113
UG	BSc,Environ mental Studies	12	HIGHER SE CONDARY	English,Hind i	110	110
PG	MA,Sociolo gy	24	GRADUATI ON	English,Hind i	50	7

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				10			
Recruited	0	0	0	0	0	0	0	0	0	2	0	2
Yet to Recruit	1				0				8			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				11
Recruited	5	1	0	6
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	6	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	0	0	0	0	0
	Female	697	0	0	0	697
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	7	0	0	0	7
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	51	37	28	16
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	180	152	145	122
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	253	182	205	159
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	84	80	74	60
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>568</b>	<b>451</b>	<b>452</b>	<b>357</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
704	568	451	452	357
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
638	638	603	603	603

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	109	76	83	38

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	4	4	6

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls



**Response: 11****4.2****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
277128	411187	388404	481115	854856

**4.3****Number of Computers****Response: 6**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Govt. Naveen girls college, Baikunthpur is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur . Hence the syllabus followed here is chalked out by Sant Gahira Guru Vishwavidyalaya. Besides, college follows the academic calendar of higher education department C.G. & balancing with it draws out a work plan. The plan of the syllabus is discussed with all the academic staff in a meeting chaired by the Principal.

The Teachers daily dairy plays a vital role in planning the syllabus. Every academic staff has to record the daily topic taught, method of teaching along with TLO, & the method for measuring the TLO has to be registered in the daily diary. College maintains an academic calendar for the session which describes the academic & co curricular / non academic activities in detail. Chapters not covered in the allotted time has to be completed by conducting extra classes. For effective presentation of certain topics which appears to be difficult for some girls are presented with the help of ICT tools. Along with lectures other teaching methods too are used.

Along with this in the meetings of IQAC to make the lectures more effective , and to elaborate discussion , advisory actions are taken which are acted upon.

The only P.G. class in sociology in this college follows the CBCS pattern. The whole pattern is told to the students well before hand through a workshop. Following the CBCS pattern along with class room teaching, project work and field work, subject professors teach them with practical studies / classes too.

On the very beginning of the CBSC pattern of semester system all the activities to be done are chalked out in a calendar.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

###### Response:

GNGC chalks out its academic calendar on the basis of higher education C.G. academic calendar. This

calendar is prepared on the very beginning of the session. This includes admission process and other academic & non academic activities. The college calendar mentions that for internal assessment - three unit tests, one half yearly & one pre-final exam are to be conducted. Besides the subject professors may also conduct class test and oral questionnaires after completing a chapter. The annual exam is organized by the university. Therefore in the academic calendar a tentative schedule is mentioned.

To check whether the calendar, has been followed time to time staff council holds meeting to check the progress, find out difficulties and solve them. Even the college IQAC committee conducts audit of the academic calendar & presents a report. This way all the activities of CBCS's maintained in the calendar, is inspected by the Principal from time to time and makes sure that its being followed. In the academic calendar, often classes representatives are called in for a short time meeting & matters discussed and analyzed. All the holidays declared by C.G. govt. are taken into account & standard no. of classes are determined. Two separate calendar of NSS activities for the year round & the cultural & sports activities are separately chalked out for the academic calendar clearly maintains theory classes, practical work, project work, field work etc are clearly shown.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Response:** 25**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.****Response:** 1

<b>File Description</b>	<b>Document</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years****Response:** 0**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response:** 0**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

##### Response:

1 The subjects taught in the college class includes professional ethics, gender inequality, human values, environmental topics. Apart from this gender equality and issues related to the human values and environment discussed in detail with students in humanities subjects like economics, Hindi literature and sociology. In the under graduate classes of BA, B.com, B.sc of three-year course all the students are required to study and appear in the theory and practical exam of environmental science & pass it out. Therefore, in all the classes environmental studies is taught. Under environmental studies along with definition of environment and ecology, types of pollution, its treatment and solution are also studied in detail. From the responsibility of planting trees to their conservation as a practical work, the girl students are also aware of the responsibility for the environment. Besides in environmental studies the students are given training to make useful things out of waste materials. For this work they are motivated & encouraged.

Along with this the NSS & cultural unit of the college arranges lectures & seminar on these topics. Besides on various occasions as good will day, youth festival, constitution day, women day etc. Essay competitions on these topics are organized to make students active and aware to participate and win certificates.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

#### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 6.25

##### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 0.85

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 6

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** B. Any 3 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken

**3.Feedback collected and analysed**

**4.Feedback collected**

**5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 47.36

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
704	568	451	452	357

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1100	1100	1040	1040	1040

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 69.49

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
625	484	371	379	297

#### File Description

Average percentage of seats filled against seats reserved

#### Document

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Govt. naveen girls college is situated in a rural area, as some girls come from remote areas. The professor make all efforts to bring out their academic and co-curricular and extra curricular talents. All the subject professors during the class teaching detect the slow learners and advance learners. They are marked out during their admission when their last marks achieved are scrutinized, even their present activities & grasping abilities are observed and they are enlisted separately. Along with this all their efforts are put in and marked separately.

#### For Slow Learners:-

After detecting the slow learners special provision is made by drafting a subject wise time table to be followed by subject professors for four months regularly.

- During this all the difficult topics are marked out & repeated several times.
- The last university exam papers are solved in class for practice.
- All the difficult topics are explained through ICT, YouTube, videos etc.
- Subject professors prepare separate daily-dairy for slow learners according to convenience for extra class.
- During regular classes professors try to include maximum slow learners in their class.
- Along with this the slow learners are motivated and encouraged to take active part in sports & co-curricular activities.

#### For Advance learners :-

Keeping in view last the session marks & present class room teaching activities active participation of the students brings out the bright students in the fore front. For these students special efforts are put in as -

1. Along with syllabus prescribed books & other study materials are provided.
2. Through several motivating episodes they are encouraged for higher targets.
3. Every department organizes departmental programs to inspire encourage & motivate them.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 352:1

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

G.N.G.C is an institute which is fully focused on students. The teaching-learning process of all the three faculties are conducted in different procedures to ensure their development. The practical classes conducted in science faculty helps the students learn more easily because the practical & tests conducted in the laboratories leaves an indelible mark on their mental set up. Therefore practical work in nearly all the topics is regularly conducted for an easy access to the girls mental set up. Even seminars are frequently organized to bring out their dormant qualities & help in a overall development In Hindi and English Literature along with seminars, poetry writing / reciting, dramatic presentation of drama, drawing posters, creative writing etc. not only helps polishing the students writing, reading abilities but also enhances their interest in subject matter besides the topics discussed & dramatized helps students (girls) to enliven their own thoughts, views, opinion and ideas.

2.) In economics & commerce besides seminars, problem solving methodology is also used. Students use green board to solve problem, while the professor help in explaining the methodology to the girl which again helps developing their self confidence.

In sociology topics like domestic violence, dowry system, child marriage students co-relate the cases with their surrounding neighbourhood & then trace out the inner & truth underlying the cases which again helps in polishing their ability to understand, predict & solve the problem.

In political science through visits or tour of various political institution's their topic related understanding is developed. Besides seminars on various topics are conducted along with youth parliaments which helps in active participation of the girls. Through survey of PDS and other public welfare schemes students will be able to understand the role of welfare states against poverty. In M.A. sociology conducts project work, field work & other learning based student oriented classes through CBCS method.

Along with this on other subjects college level competitions on essay writing, rangoli ,poster painting, extempore speech on various current topics are conducted & the staff is vigilant that maximum girls take active part in organizing & participating in these activities.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

Teachers use ICT enabled books for effective teaching learning process. Today's world is revolutionized with technology; hence ICT plays a vital role. Although the college has limited ICT related provision is continuously making efforts to enhance these facilities. All the three faculty ensures that at last one period per week is held. At the very beginning of the session than extra ICT periods provision is made in the time table of each classes. Accordingly the subject related professors prepare power points, audio - video visuals, you tube & other methods to guide the students on difficult topics provision is made for slow learners by arranging extra classes where in ICT method is employed so that their interest in the topic grows & development enhanced. While the advanced learners are provided various study links as epg.pathshala so that their knowledge takes up a positive growth.

Besides during the covid pandemic profesors conducted on line classees through Google-meet even after offline classes students who were unable to attend college were asked to continue their study through online classes. In various subjects seminar, essay writing, poem recitation etc. were conducted trough google-meet.

girls hailing from remote areas neither have mobiles nor net connectivity hence efforts are put in to provide them maximum knowledge during college hours. Through audio-video visuals, lectures and other programmes; so that they draw out maximum advantages .

ICT is no doubt a very effective & powerful medium of teaching- learning process; therefore along with IQAC & other meetings college tries to empower this facility even more.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 64:1

#### 2.3.3.1 Number of mentors

**Response:** 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

<b>2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years</b>	
<b>Response:</b> 34.55	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>

<b>2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b>				
<b>Response:</b> 83.33				
<b>2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</b>				
2020-21	2019-20	2018-19	2017-18	2016-17
2	3	3	3	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b>
<b>Response:</b> 8.5
<b>2.4.3.1 Total experience of full-time teachers</b>

Response: 17	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

All collegiate annual exams are conducted by Sant Gahira guru university. Besides this college also arranges / and conducts unite test and pre - final exams according to the academic calendar chalked out by Higher education department C.G. All these test are held from time to time & their timing all displayed well before time by college in the academic calendar. This calendar is again displayed on the notice board in all for the convenience of the girls. In addition on the very beginning of the session the Principal & other professors give an elaborate description of the exam. systems to the girls in order to prepare them mentally for the same. All the professors conduct the unit tests as per the time table. After the tests all the evaluated copies are distributed among the girls so that they analyze their mistakes , drawbacks and improve & correct the same. The teachers then discuss the queries of the girls & also suggest improvements in this regard. Along with this professors also draft questionnaires, conduct seminars, oral exams etc to improve their language skills , expression tactics & attentiveness. The whole evaluation system is fully transparent girls actively participate in this which develops honesty, sincerity & concentration among them. The only P.G. class of sociology has exams on semester system based on CBCS pattern . All the students are Informed well in advance about the pattern to make them alert & active.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

At the very beginning of the session. under the presidentship of the Principal a committee conducts a face to face meeting with the girls this discussion is held in three separate days for each faculty. During this interaction session all the students are carefully acquainted with internal assessment system, programme outcomes, course-outcome unit tests etc. Students are assured that all their difficulties

& ensuing problems will be attended to within the allotted time frame. Besides, all the students are given back their evaluated answer copies to seek their views of satisfactions/ dissatisfactions regarding marks achieved. The college has a separate internal committee to re-assess the answer sheets & solve their problems. But note there's hardly any complaints regarding any discrepancy what so ever.

As per new rules university has given instructions to fill up the annual examination forms online which girls are not used to doing besides during the exams & till the results are declared mark sheets received girls face various kinds of problems, all of which are sorted out by the above committee.

The college IQAC committee works keeping in center the girls & their development. All their activities are observed guided, directed & during academic audit all their activities are tested & duly guided. Besides the Principal is alert & personally tries to sort out their problems.

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

All the three faculties hold classes according to UGC guidelines. In the beginning of the sessions during discussion & interaction session students are made aware of the syllabus & the concerned professors also introduces the sharing & helping technique with the girls. All the programmes ,PSOs & COs are uploaded in the college website and also duly pasted on the notice board, so that every student becomes aware of all the latest updates. All the professors are directed to hold discussions with girl & motivate them to do their best.

The only P.G. class of sociology also follows POs , COs before the first semester & then divided semester wise by the head of the department, who also organizes discussions and deliberation with the student according to university syllabus.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

### Response:

The main aim of the college is in section that the girls receive & attend all the programmes and prescribed syllabus through teaching - learning process. To achieve this goal, through discussions, deliberation all the IQAC meetings necessary actions are taken to update the situation Even at times the

college's internal assessment cell checks on to the progress & also looks into the tools used for up gradation like seminars , practical, problem solving methods , group discussion oral tests etc. subject teachers are actively involved in assessing the developments.

Along with all this the co- curricular activities organized by college viz essay writing, poster, painting, rangoli, mehendi, etc. are evaluable to check their all round development. Besides the college NSS unit too plays a vital role in polishing & nourishing their innate confidence, ability & understand the problems ways to tackle them etc.

Along with this every session the internal assessment cell & external experts hold short-term lectures to guide them in choosing their careers . How to achieve what may be the tentative problems associated to it, they suggest remedies and ways to overcome them. To help achieve it without a grid.

The internal college cell also helps them to clear their doubts on receiving their feedback and analyzing the POs & COs as checked.

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 88.94

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	109	76	83	38

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
193	112	81	107	50

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 50

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 1

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	9

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Govt Navin girls college's attention is completely focused around the girls, besides sharing knowledge, establishing a creative atmosphere is a non-stop effort put up by the college. Besides regular teaching; other activities include the periodical events and other events which are shared with the girls. Organizing, debates, essay writing, speeches and other such competitions help in developing their creative ability and provide wings to their imagination & expression ability. Other departments too organize activities through which girls students develop an interest for the topics, they participate actively and get an exposure too. Besides all the academic staff are encouraged to attend seminars and conferences, along with this they are encouraged to publish their research papers in various magazines and journals. To make teaching effective and influential college regularly holds classes in ICT through teaching and taught, Students participation they are prepared mentally for maximum enjoyment.

- Different lectures are organized on general awareness, sexual inequality, environment security human rights, constitution etc. Speakers from various organizations deliver lectures on these topics and students are enlightened by them.

Innovative techniques are applied every year for teaching environment studies, which has proved useful for the student and the teacher

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years****Response: 1****3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 1

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.32

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.26

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The position of this college is in between rural and urban area, hence the college NSS unit organizes several types of awareness programmes. All the activities organized around whole year helps in developing their social responsibilities and at the same time helps in their personality development. The NSS Unit every year adopts one village near by & the whole year round several of these registered girls organize awareness programmes as cleanliness, women's education, ill effects of superstition, drugs, alcohol addiction also through rallies, explain them the disadvantages of addiction, superstition black magic illiteracy, child marriage etc. Besides during the seven days NSS camp different kinds of labour is performed as constructing drains, cleaning the surrounding of the hand pumps also explains why its needed to be kept clean, keep pots and pans without water so that mosquitoes do not breed there to avoid various diseases like malaria, diahorrea etc.

After sunset girls organize short dramas, skit, street dramas songs and dance, not only for entertainment of the villagers but also to teach them cleanliness and hygiene because all the programmes follow the

theme of cleanliness and hygiene . All the cultural programmes are based on a social issue. During their seven days stay girls also do plantation and even motivate the villagers to take care of these plants , protect them from sunlight, street cattle's and keep watering them regularly.

Beside these , several other social programmes are organized in collaboration with other local / govt. organization. Among these Gram Panchayat , Municipal office , Traffic police , Collectors office , UNICEF, Schools etc. are some of the other departments. These departments also reward the girls. During COVID - 19 college girls with Korea collectors help jointly worked as corona warriors . During this all the warriors visited several public institution gave COVID - 19 awareness lectures and visited near by village and distributed self made masks.

During covid -19 pandemic when all the schools remained closed most of the college girls took turns to teach the local school students to keep them in touch with their lesson lest they forget what they had learnt.

Through out the session all the special day programme are observed viz Gandhi jayanti Republic day etc. with their organization girls learn about human values, art of leadership, feeling of social responsibility is developed.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response:** 29

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	5	6	6

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**Response:** 49

**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	10	14	9

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 31.9

**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
56	242	146	141	162

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**Response: 0****3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years****Response: 0****3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Established in 2007, this college is at present equipped with nearly all the essential facilities. Its furnished with 9 Department , and 11 Classrooms. There are four laboratories Botany-1, Zoology-1, chemistry-1, and Eco lab -1, Library with attached reading hall, N.S.S room, Sports room, Principal chamber, Office room, Girls common room, Staff room and Store Room and cycle stand. Girls have been provided with two water cooler so that they have clean purified water in the campus. All the class rooms are equipped with sufficient furnitures and green board. For ICT classes two rooms are installed with projector and LCD screen. This college has total 6 computers, 4 printers 2 photocopy machines 1 inverter, 16 CCTV Camera and Fire Extinguisher. The girls common room too has sufficient chairs, two large mirrors attached wash room sanitary pad vending machine and destroyer has been installed, keeping in view their convenience , health and hygiene.

The library has a rich stock of books, which have been maintained properly and subject wise. The college also has a canteen in the campus so that girls do not loiter out in search of refreshment. The canteen caretaker serves healthy and hygienic snacks at reasonable price which is within the reach of the girls pockets. We also have a wooden board on display which shows the girls achievement who have secured a position in the university, merit list , this encourages the other girls to devote their precious time more on studies and to enroll their names on that board. Some girls have really done so. There is a temporary vehicle stand where professors and girls place their vehicles protected from sun and rain.

There is a indoor stadium and a play ground where girls play various games as kho-kho, badminton, kabbadi , carrom , chess, volleyball etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

This college has its own indoor stadium and a open play ground. There is provision for games like badminton , chess, carrom in the indoor stadium, while in the outdoor ground games like kho-kho, javelin throw, shot-put, long jump, etc are played and eventually several competitions are held and the winners are rewarded and honored to encourage the non-players. The certificate and trophies appeal the non-players who wait for the competitions to be held again. Besides girls compete on division, state and inter college



level for which they practice on the same ground. On international yoga day along with professors girls too actively take part in practicing yoga with the office staff. To bring out the hidden talents of the girls on the limelight - several cultural activities are organized whole year of which teachers day, fresher's welcome day, NSS day , farewell , annual day, sports day, yoga day etc. On these occasion dance - solo/group, music, drama skit, speech etc. are organized. Besides essay writing, poster painting, rangoli, mehandi, hair style, slogan writing, salad decoration, cooking competition are held. All the first three winners are awarded trophies and certificates. The same goes with academics, where the toppers are awarded and honored on the college annual day by the chief guest who are noted VIP's of the town. This is sufficient to encourage the average students. During the seven days NSS camp each day students are required to prepare short skits or cultural programme based on particular themes as literacy, child marriage, black magic, covid-19 awareness, cleanliness, digital literacy ,adult literacy, POCSO act, domestic violence, education , women health superstitions etc. This educates the villagers who are the main audience and makes them aware of the all practices. The college cultural committee organizes, inspects these programmes .

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 18.18

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 0

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

The library is like the soul of any educational institution, whose prosperity is linked to the prosperity of the institution. . The library of the college has a wide range of books on various subjects. The library is an important centre for enriching the knowledge of the students and enhancing their creative potential. The college has a reading hall attached to the library, which is a favourite place for students as well as teachers. There students and teachers can sit and read the books issued from the library in a peaceful environment. Apart from this, three books are issued to all the girl students simultaneously from the library, which they can take home and read. In an area where the availability of books in the market is very less and the financial condition of most of the students is also not very good, the library proves to be very helpful in fulfilling their reading desire. Apart from the curriculum, general studies and other literary books available in the library are helpful in increasing the knowledge-store of the students.

A library committee has been constituted in the college, which reviews the various facilities and rules related to the library from time to time and submits suggestions and advice. Books are purchased every year according to the budget received by the government. Due to lack of affiliation in 12B, the library is not yet registered in N-LIST but its process is going on and it will be completed soon. All the books have been recorded in the computer available in the library so that the students can easily select the books to be issued. At present WI-FI facility is available in the library and reading hall and students can use the laptop of the college if required. The records of the students and teachers who go to the library every day and study while sitting in the reading hall are entered in the register. The library has many books on chemistry, botany, zoology, sociology, political science, economics, Hindi literature, Hindi language, English language and environment.

During the Corona period, along with providing various study materials to the students on their wats-up and mail, the rules for issuing books have also been relaxed as per the convenience of the students. Apart from this, on the basis of the feedback received from the students regarding the library, it is improved and CCTV cameras have been installed in the library for the sake of security.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 4.2.2 The institution has subscription for the following e-resources

#### 1.e-journals

- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.99

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.75	1.4	1.52	0.9	0.36

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 78.75

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 556

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The present era is a digital one therefore all the official works are done through this medium. The salary of officers, office staff, preparing the budget and presenting them are all done digitally. Therefore, all the computers have to be kept maintained and updated. The college also has broad-band connection as such wi-fi facility is spread out in the whole campus, hence according to the speed of internet this too has to be updated. Although the college is facing budget crisis yet with the limited resources on hand the college is making efforts for the ICT classes. Besides the college has 6 computers, 3 printers, 2 photocopiers 2 projector with internet connection.

With the recommendation of the jan bhagidari samiti DEO has been regularized who along with several office work also maintains the updating work.

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 117:1

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 0

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.77	4.11	3.88	4.81	8.54

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Response:

The double story building stand on 1.2 acre land for its maintenance, painting & repair college has an internal maintenance committee which has IQAC jan bhagidari and staff council member. Who unitedly decide on the work is be done according to priority Along with the recommendation of the committees, he has to maintain the files of all the meetings. The maintenance, repair, painting and white washing are all done by the local PWD department. Apart from this, other important repair, construction work is done with the due recommendation of the jan bhagidari samiti from its fund. Since the post of sweeper is not sanctioned hence he/she is account recruited from the jan bhagidari head. He/She has to regularly clean all the solid waste of the campus is collected in a big hole and converted into manure. The broken furniture and other unusual products of the college are checked by the write off committee with their due recommendation they are written off. All the self-repairable furniture's are repaired from the fund sanctioned in the govt. budget.

**Laboratory.** College has a Botany, zoology, chemistry and a Eco lab. The labs are open for the girls and the practical work is done under the jurisdiction and guidance of the concerned professors. All the Stocks, instrument are recorded in the stock register and its maintenance is the responsibility of the stock in-charge.

Every year the college purchase committee demands a demand list from all the concerned professors for their labs. Under the leadership of the principal the purchase committee decides on the products to be purchased on the basis of urgency and sends it recommendation. Accordingly quotation are called , then a comparative chart is chalked out & the purchase order is released. All the labs. conduct practical classes following the syllabus.

The Eco lab directs girls to do plantation, collect waste material and convert them to useful products which are collected & preserved in the eco lab. for inspiring, encouraging the next generation.

**Library :** - The library is the best place for students .It provides a peaceful congenial atmosphere where girls can study for hours together without disturbance and full connections. Since most of the girls hail from remote , financially weak strata of society , library is the best place to study & pursue their goal ,hence library provides them books which they are issued to continue their studies .They can also sit in the reading hall attached to the library & study. Even professors use this hall for their reading,writing,reaserch-work. The principal being the head often holds meetings with the library committee & taken important decisions related to books. The books are bought as per the demand list of the department head. With the recommendation of the purchase committee all the books are bought. The library also has newspapers & magazines for the girls like.

**Sports complex** :- This college has an indoor stadium, where girls can play chess, carrom, and table tennis simultaneously, besides badminton too can be played. Along with this the open ground in the campus provides provision for kabbadi, volleyball, kho-kho, javelin throw, short put, long jump and high jump. The college sports department after the year ending stock check, goes into the process of write off, fresh purchase list as per requirement and presents it to the Principal. With the purchase of new goods, keeping in view of the girls demand, ready stock is always on hand, which is issued by the sports in charge officer.

**Computers** :- For official work, library and other academic works college has 4 computers 2 Laptop and 3 printers. All of which are regularly used, maintained and updated.

**Class room** :- college has 11 classrooms there is sufficient - provision for seating and is furnished with green board, lecture stand and dais. Besides proper ventilation, light and fans have been provided. Two rooms have been specially prepared for ICT classes where projectors and LCD screen has been installed. Classes are held here as per time table. The maintenance committees review feedback from girls regarding light, fan and electric connection and does the required repair work.

**Canteen** :- The college canteen has been strictly advised to provide healthy and hygienic snacks on reasonable rates and maintains cleanliness, which is checked on and off by the staff. Every year end on the bases of tender call eligible candidates are given the contract.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 39.02

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
289	265	186	180	94

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 36.22

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
704	125	106	95	52

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

<b>5.2.1 Average percentage of placement of outgoing students during the last five years</b>				
<b>Response: 0</b>				
<b>5.2.1.1 Number of outgoing students placed year - wise during the last five years.</b>				
2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0
File Description	Document			
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>			

<b>5.2.2 Average percentage of students progressing to higher education during the last five years</b>				
<b>Response: 54.92</b>				
<b>5.2.2.1 Number of outgoing student progression to higher education during last five years</b>				
<b>Response: 106</b>				
File Description	Document			
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>			

<b>5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)</b>				
<b>Response: 2</b>				

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	4	5	4	2

#### **File Description**

#### **Document**

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)

[View Document](#)

### **5.3 Student Participation and Activities**

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 2**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

#### Response:

The main aim of govt. N.G.C. is to make the girls of rural areas vigilant and also to empower them through active participation in all the collegiate programs. As per the direction of C.G. Higher education department every year student council is made. All the office bearers listen to the problem and complaints of the girls and represent them to administration on their behalf and bring out a solution for them. Along with the IQAC committee and other committees student are included and they take active these meetings and present their suggestions for developing the college. Besides all the girls of the NSS unit represent several activities of the college. These girls who are registered in NSS represent various rallies awareness programs and cleanliness drive in the campus and else where too girls are active participants .

The Cultural committee , sports, library , cleanliness ,anti-ragging committee of the college all the girl of these committees attend the yearly meetings and second the decision taken there by. The annual sports day and cultural function are organized and supervised by these committees.

The environment club directs the girls to maintain the flower pots ,do fresh plantation , take care of the plants , so that the greenery is preserved all the year round. Girls spread awareness through skits, street dramas , songs etc to make plastic free society and campus . College also has a reading club where the seniors girls operate it and guide the juniors. Besides the seniors also instruct direct and train the juniors for solid waste management. The leader of the 7 day NSS Camp who leads , directs, instructs the juniors to lead the camp the camp so that they learn the leadership role. A part from this girls independently organize & manage the programme of fresher's day and farewell day.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10.4

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	13	13	13	13

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### Response:

College has created a students union its registration is under process. The whole students union organizes work shop of career guidance for the juniors. The unions also puts forth financial aid to meet the expenses of essential products required in college. From time to time the whole union holds meeting where important decisions regarding the development of the college is taken. Besides in other college committees like P-D, Janbhagidari, IQAC all the girls are included. In these meetings all the girls who take active part in the discussion related to various college issues. Besides that the council organizes various seminars pertaining to student personality development , environmental awareness etc. throughout the year

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Govt. Naveen Girls College is the only girls college of the district hence girls from distant areas come here for studies. They belong to various social, economic background and are keenly interested in higher studies. The main aim of the institution is to provide a congenial atmosphere to bring out their innate qualities. During their three years tenure they not only gain knowledge but through various activities also develop a strong personality. All the activities of the college are student oriented. Along with studies, all other activities are adopted to remove their hesitation and enable them to understand their own weakness and through various other activities develop their own personality.

Besides through student council, NSS etc. their leadership capacity is developed & polished. Throughout the academic session several competitions of debate, essay writing, speeches, questionnaires, youth legislatures etc. are organized through which their thought process and mental development is enhanced. All these events are organized and managed by the students with active participation.

Along with these, other committees are made with the help of the girls for their overall development often meetings are held by these committees and decision related to their welfare and development are taken. The other important committees like IQAC Jan Bhagidari, Library and Sports, students are actively involved, through active participation their problems and better development scopes are discussed.

In all the decisions of college welfare the Principal, Staff members, ex. students, present senior batch, honorable citizens of the city are included and their advices are taken into consideration. The Jan Bhagidari committee is formed under the strong leadership of local public representative whose appointment is made by the collector. Beside the president the other members are legislative representative collector representative, guardians and students.

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

##### Response:

Govt. Naveen girls' college is a govt. college and works according to the instructions & directions of Higher Education Department of Chhattisgarh govt. All the collegiate activities are directed by Higher Education Department of Chhattisgarh govt. Hence its completely transparent and decentralized. The Principal being the head creates several committees to help in a smooth and transparent functioning of the administration. The staff council of academic and non academic members of the college, who invalidly

describes about the policies and related issues in the meetings and further action are decided & taken. Funds received from Higher Education Department are spent according to the decisions taken by purchase committee whose Head is a senior professor. In regular purchase committees meeting all the demand letters of different departments are taken into consideration and the budget is divided as per priority and recommendation. On regular intervals JanBhagidari committee too holds meeting and for college development the expenses required is sanctioned after discussions and recommendation. At the end of each academic session an IQAC meeting is held in which all the works done and achieved are discussed and the coming years work plan is chalked out. The admission committee, scholarship committee, exam committee, sports, store, library etc. are formed and work division among the office employers is ascertained. Through cultural activities organized by the cultural committee students are included in various activities to develop their management and leadership skills.

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Being a govt. college this college works under the policies of Higher Education Department C.G. GOVT. Following the instructions and academic calendar of the committees make plans for the full academic session. Since the college budget sanctioned by govt. is meagre as compared to the demand a list of the very essential commodities is chalked out in the very beginning of the session, so that the best can be availed from the little that is available. To meet the other expenses request letters are sent to public representatives, the honorable collector and MLA for financial co-operation. As a result the local MLA madam has kindly given the facility of hand pump and a water cooler. Besides the municipal corporation president has kindly constructed a canteen in the campus. Due permission is taken from the Jan Bhagidari committee for important works related to their development. Several retired educationists donate important magazines and books to our library, this has made the library more rich.

Learning and teaching related plans are chalked out in the beginning of the session, the academic committee in its very first meeting decides on course completion, implementation of new methods of imparting knowledge and the valuation process a new academic set up is presented through the academic calendar. This is monitored in regular intervals in the meetings through academic audits.

Through N.S.S. cultural activities, Sports and other academic events plans are plotted to help in a complete personality development of the students.

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

All the policies and rules are based on the instruction of Higher Education Department. CG.Govt. as is required by govt. colleges. The policies are pre-planned by the govt. Different committees are made for implementation of several works which work effectively. Every college has a code of conduct which

has to be followed strictly by anyone . All the colligate administrative work are conducted in a demoratic & transparent way. For every week the Principal has to seek the permission from the committees at the meeting venue: he can't take any decision independently .

In college the appointment of Assistant Professors are based on selection through public service commission of C.G. govt. and Higher Education Department C.G. gives their posting in the college. All the guest lectures are appointed following the guide lines laid by UGC.and Higher Education Department. C.G. directives following a transparent process .

All the academic and non academic members receive their promotion according to prescribed rules of Higher Education Department. The college policies are made through IQAC, NSS and Jan Bhagidari committees united decisions.

the major committees are .....

- 1.IQAC
- 2.JANBHAGIDARI
- 3.ADMISSION
- 4.EXAM
- 5.PURCHASE
- 6.NSS
- 7.REDCROSS
- 8.LIBRARY
- 9.SPORTS
10. 10. SCHOLARSHIP
11. RTI
12. SEXUAL HARRASSMENT

File Description	Document
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Being a govt. college this college works under the policies of Higher Education Department C.G. GOVT. The welfare measure for the teaching and non-teaching staff are decided by the Government are governed by the regulations and policies of the Government and it is modified time to time when recommendations of the pay commissions are accepted. The Institution has following welfare measures for teaching and Non Teaching Staff as per the C.G. Govt.Rules –

1. Salary as per UGC Guidelines and 7th pay recommendation
2. 3% annual increment for regular employees after completion of their probation period
3. Tribal area allowance
4. HRA as per government rules
5. PH.D. DEGREE BENEFITS
6. Faculty members are encouraged for orientation /refresher ,seminar /webinar as per their eligibility
7. GPF, CPS and other benefits
8. Every year 10 EL for teaching period and 30 EL for non-teaching period
9. CL, EL, Tribal area special CL, Maternity leave for 6 months ,paternity leave for 15 days

10. Child care leave for female employees

11. There is a festival advance ,grain advance and washing allowance scheme for class fourth employees .

12. Class fourth employees getting clothing allowances

1. The employee can get 50% of GPF advance or Part-final after 10 year of regular service .

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0



**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

Response: 0

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

Response: 18.33

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	1	2

<b>File Description</b>	<b>Document</b>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### **6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

#### **Response:**

The annual work of all academic & non academic staff is evaluated through A.C.R. According to the guidelines of UGC & direction of Higher Education Department C.G. All the regular academic staff are required to fill up the P A B S proforma. Besides all the teaching & non-teaching members are required to fill up the confidential report at the end of the session. The report is evaluated by the principal & sent to directorate Higher Education Department. For the promotion of academic staff their previous three years. ACR is reviewed, marks provided & processed while non - academic staff are promoted as per seniority by the Higher Education Department. Along with CR their five years of achieved landed properly details are declared by themselves , as such all the employees are alert & motivated the whole year round for enhancing their achievements. All the academic staff have to mention their research works, paper publications , seminars, workshop details in their P A B S . They are hence motivated to actively attend & achieve these certificates.

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1 Institution conducts internal and external financial audits regularly**

#### **Response:**

The government Naveen girls college is a government institution and follows all rule and regulations received from Chhattisgarh govt. The college cannot conduct any internal and external audits. The spectrum of the audit work includes all financial transaction . The college maintains its cashbook and stock registers as per the guidelines followed in the government offices. The last external Financial audit was conducted by Account General of Chhattisgarh on dated 13.03.2019. Request letter for external audit sent to dept. of A.G. Chhattisgarh in 2018-19 but due to covid -19 its not completed till now.

### **6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 18.08

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.95	6.54	4.41	1.88	1.3

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

Being a govt. college all the funds are received from Higher Education Department C.G. govt. Since college is not affiliated to 12 B UGC does not give any funds. The budget received by Higher Education Department C.G. govt is spent on top priority basic Higher Education Department C.G. govt . allotted budget on different head & the fund is spent on that head only & the Principal has to be alert along with the DDO officer in this matter.

Every year all the department sent their demand letters . After the budget allotment along with the demand letter, the purchase committee conduct- meeting & according to the decisions taken there by essential committees are purchased which includes books, chemicals, sports goods & other essential furniture which are useful for the students welfare.

After the recommendation of purchase committee all the commodities are purchased according to the rules as per the quotations received a comparative chart is made thereby and the related firm is placed the order to supply the goods in the limited period .All the goods are checked & tallied with the list by the stockholder to maintain the records.

Besides the Jan Bhagidari Committee conducts meetings on regular intervals and for the teaching of the students other essential things are bought according to the recommendation of the committee.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC committee was established in govt. naveen girls college in the year 2016. The committee enacts

entirely for enhancing the qualitative improvement of the college. The IQAC committee conducts meeting on regular intervals along with other colligate committees & on receiving their suggestions apt decisions are taken. The college has adopted the following practices

- 1.To prepare a work plan - At the end of each session the IQAC committee holds a review meeting. After the review a fresh plan each chalked out for the new session, a new calender is made which includes a list of academic, non academic activites besides a list of repair work of the in infrastructure is also prepared.
- 2.Quality improvement based on feedback--- A quality improvement scale is set up based on feedback received from students of different areas and sessions. On the basis of the feedback received all efforts are taken to focus on quality improvement.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The IQAC committee formed in 2016 reviews the annual work ofthe college and it inspects the teacher - taught & infrastructure too. every quarterly organizes meetings the descussions held helps in chalking the work plan - such as

- 1.In present techonological system along with chalk and duster the ICT has to be used, hence emphasis on ICT is to be used. Its ascertains that at least one period per week should be conducted through this method. Besides the use of projector and increase in their number is ascertained also remould the classes in to smart classes .
- 2.Every year the IQAC committee conducts a academic audit of the college and prepare a report on the basis of which review of all the departements is done and apt suggestions and directions are given and followed.

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality intitatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

Our college is a girls college & its mission is "To empower girls with quality education as such the college is continuously making strong efforts to empower the girls. Through several programmes girls are being made aware of the social & political structure & there by motivate them to move above the narrow lines of gender inequality. Besides, through several other indoor, academic activities viz - essay writing , debate , instant speech, rangoli etc. All the gender related differences are brought out in the core & girls are made aware of the discrepancies. The seven days NSS Camp too though various activities dowry illegal abortion , child marriage, girls child education, maintenance of health & hygiene related topics are chosen for skits, dramas & musics , through which girls are made aware and conscious of the ill or harm caused to society & girl specially due to these mal practices.

Annual gender sensitization plan.

1. At the time of fresher well come day :- This is the ideal day when maximum girls are present , being the first day they are curious , thrilled and active to learn & attend all the functions and lectures. The Principal as head makes them aware of the mission & motivates them to pursue it.
2. On children day through skits ,street dramas , rangoli etc propagate the theory /dictum of gender equality.
- 3.The department of women and child development are also invited to deliver lectures on this topic.
- 4.The state women commission too delivers important enlightening lectures on this issue under the chairmanship of madam Harshita Panday.
- 5.NSS organizes seven days camp every year and hosts programmes related to women empowerment .
- 6.Additional S.P. madam Monica Maravi and shri G.S. sao also delivered lectures in this reference & gave valuable information. The shakti team of police department enlightened the girls with rules and rights of women.

Specific facilities provided to women by the govt.

- 1.safety and security.

CCTV Cameras have been installed all over the campus.

Having a discipline committee which is strictlyvigilant on all the activitiesin the campus.Besides anti-raggingand sexual harassment cell is also there to keep a strictvigil in the campus tacking special care on the securityof the girls.

Besides we have made provision of helpdesk and complaint boxwhere girls drop their complaint litterswhich arekept confidential to avoid conflicts and controversies.

∴- The college women all counsels the girls free time to time the student often suffering from depression are given formal and informal counseling to bring them out in the frontline.

Common room :- The college has made provision for common room which is furnished with two big mirrors , sanitary pad vending machine , sanitary pad destroyer, the wash room is just adjoining to it sufficient seating arrangement, light and fans.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid waste management :-

The college has a green campus which is maintained by the staff and the students, efforts are made to keep

it clean and green. All the class room, office library , laboratories have dustbin; all the girls are asked to use it to the utmost at the end of the day all the waste is collected and dumped in a hole so that it gradually changes in to manure. Along with this a new initiative of "best with waste" and "employment with study" most of the waste materials are converted to decorative pieces. All these are preserved in the Eco. club, wherein an environment studies practical; girls use plastic bags, old newspaper and make useful and decorative models.

- :-

For this college has connected drainage system where all the water automatically flows in to the municipalities drain line.

All the waste of laboratories are collected and disposed off in a separate hole.

E. waste management :- E. waste can not be disposed off without govt. permission, hence those that can be repaired are done and re used and the other are kept away in the store room.

File Description	Document
Any other relevant information	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways



4. Ban on use of Plastic
5. landscaping with trees and plants

**Response:** C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(within 500 words).

**Response:**

Govt. Naveen girls college is situated in a rural area and is the only girls college hence girls from various remote areas with weak financial conditions and of different social standard college situated in a backward tribal area girls of various social and financial back. grounds come to study here . There admission is done following the govt. directed roster. Belonging to various caste and creed these a congenial atmosphere in the college . On different occasions girls act in Chhattisgarhi language which reflects the Chhattisgarh culture - viz folk dance, songs, skits , dramas and street dramas. All in that language and focusing on that culture . This helps in developing their feelings, respect for their culture, its rich traditions and beliefs. The N.S.S. unit of the college through street dramas, dramas dance etc. reflect the social injustices , superstition black magic and try to awaken the villagers make them aware of the social evils. Besides on various other celebrations as republic day, independence days girls of separate communities, caste and age together participate in the programmes developing a cordial support which is very much needed now.

On the good will day along with good with oath , essay writing competitions are organized by which their moral values are enhanced . On national unity day along with taking oath . of unity , unity rallies , essay writing speech deliverance competitions are organized. Besides on the seven day N.S.S. Camp. All the girls visit the village homes and try to learn their art of life style, their values , their life in poverty, how they face the day to day problems which helps mould their character. Besides on several other occasions as Republic day, independence day, Gandhi jayanti, youth festival, constitution day, children day, women day, polling day etc are celebrated by organizing cultural programmes, essay writing, poster painting, rangoli, debates etc. Which help in arising and nourishing the cultural and moral values among the girls. On the armed force day for the aid of the soldiers girls and professors donate lavishly for their welfare recollecting their sacrifices for the security of society and country.

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

Govt. Navin girls college fully abides by the constitutional values. Being a girls college it continuously makes efforts to instill values of equality , studies and prepare them for an equal place in society . The preamble of the constitution written on a Flexi board is on display at the main entrance, which emphasizes on constitutional values, independence equality, friendship and secularism. Everyone who enters the institution automatically have a glimpse of this board. The ground-floor there is a wooden board which displays fundamental duties and on the first floor the board displays fundamental rights hence all those who pass by do have an attentive look at these boards.

26th November is celebrated as constitution day and on this occasion several programmes are organized where in first of all this preamble of the constitution is read out.

Students are acquainted with the importance of the constitution through the lectures delivered by all the professors that day. Same day students are asked to write essays and speech competition on fundamental rights, policy directives etc. Students securing the first three positions are given certificates on the same day to

inspire the non participants.

On 26 th January, Republic day after flag hoisting, all the faculty members deliver lectures on the process of drafting the constitutions, its acceptance and importance in India.

On the good will day, Environment day, women day, children day, election day, Unity day etc. after the oath taking and by other competition student and staff are enlightened with their moral duties as citizens.

Besides on the birth anniversary of great man like Nehru, Ambedkar, Gandhi, Subhas Chandra Bose etc.

Through lectures the character and life style of these great personalities are presented which helps students develop feelings of a devoted citizen.

During legislative and parliamentary elections girls take active part in the sweep programme where in girls actively initiate the voters to cast their valuable votes and be aware of their rights.

On the completion of 18 years to get their names enrolled in the voter list, college issues the desired forms and them forwarded to the elections office for essential action.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

India has a special niche in the world map due to its variety of cultures we have a rich variety of languages, eating habits, living standard, colorful festivals, which add grace & color to Indian life. Despite this variety there is a strong bond of national unity & an underlying spirit of integrity. This college is situated in a

tribal belt of C.G. which is a complete cell of cultural variety. To maintain the national unity & integrity several events are organized by the college.

- 1) 24th January-Girl child day
- 2) 26th January-Republic day
- 3) 8th March-International women day

1.

- 5) 5th June-Environment day
- 6) 21st June- Yoga day
- 7) 15th August-Independence day
- 8) 5th September-Teacher day
- 9) 8th September -Literacy day
- 10) 31st October -National unity day
- 11) 26th November - Constitution day
- 12) 1st December - AIDS Day
- 13) 10th December -Human Right day
- 14) 25th January - Voters day

Besides on the birth anniversary of several great leaders programmes are organized through lectures girls are motivated for unity & integrity by citing examples of the lives & works of great man.

12th January - Swami Vivekanand Jayanti.

2nd October - Gandhi Jayanti

23rd January - Subhash chandra bose Jayanti

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

Best Practice - 1

To develop the feeling of cleanliness & healthy environments.

**Objectives of the practice :-** To develop a sense of responsibility among the girls regarding environment to provide a healthy environment in college. Efforts are made to keep the college environment clean & Pollution free, so that girls get a congenial environment for studies.

- :- Efforts are made to make the girls aware of pollution free environment & as such girls are motivated to keep the campus clean.

**The practice :-** To keep the surrounding of the college clean the campus has to be kept clean, the girls of NSS unit regularly work to keep the campus clean : To stop the use of plastic rallies are taken out to make people aware of the disadvantages of plastic & they try to keep the campus plastic free. Besides to keep the college campus green & clean air purifying plants are planted in pots & also seasonal flowers are planted to add beauty & greenery. The college botany department has made a botanical garden, where we have medicinal plants like Tulsi, Aloe - vera, Neem, Palm, Money plant, Giloy etc. This helps in maintaining & protecting the garden through this students learn the importance of medicinal plants & their utility.

#### Evidence of success :-

The college NSS unit enacts skits & songs related to environment, more as a competition.

Eco club has been made wherein girls of Environmental studies create useful things out of waste.

All the volunteers of NSS clean the campus once in a week.

On the occasion of Environment day college organizes lectures,

girls to plantation in their localities & houses & also protect them from cattles. Total waste management arrangements are ensured. To maintain a clean, green campus. The seven day NSS camp works on the theme of cleanliness is service / duty wherever through different programmes the villagers are made aware of the importance of plantation in the adopted villages.

Problem encountered and resources required

1. Govt. has not sanctioned the post of sweeper, gardener and night guard, hence maintaining the garden & cleanliness of the campus is a challenge, which has to be maintained by the staff and students.
2. Water harvesting :- Due to lack of funds college administration is incapable of doing anything positive.
3. Due to lack of regular teaching & non - teaching staff it's difficult to manage all these activities.

### **Best Practice - 2**

Title of the practice-

**Objectives of the practice** :- To evoke the feelings of social responsibility and social service among the girl every year the nearest poor village is adopted and warm clothes are donated and this has been taken a new initiative. Through this students are not only acquainted with various realities of life also learn to help and donate among the needy. Through this a sense of social responsibility too is developed.

**Context** Students are not only given knowledge through the prescribed syllabus but also social and moral values are developed. Through such practices sense of human values, social moral responsibilities are developed.

**Practice** A new initiative has been taken through the college staff and student who willing donate clothes and cash. The cash is spend on purchasing woolen clothes. Those who wish to buy plain clothes with this fund are allowed to do so all the clothes collected are distributed among the villagers of the adopted village, special care is taken to see that all the families are covered. For this students representatives are chosen, who along with the college staff personally distributes the clothes. Every year separate girls are chosen as representative so that maximum number of girls get this chance and learn to help, lead & serve.

**Evidence of success :-**

4. Every year different villages are chosen for distributing clothes.
5. As a result of this all the girls willingly and lavishly donate cash to "help the needy" fund of the college
6. Along with blankets, shawls, sweaters, jackets, pants etc are purchased and distributed according to needs of the receiver
7. Since last five years college has developed a trend of distributing clothes during the month of

- November and December. Besides this initiative has been mentioned in the academic calendar.
8. The action has helped instill humanitarian feelings among the girls as such they are motivated to help their neighbors.
  9. During covid – 19 pandemic girls distributed approximately 3000 self made masks among the villagers.
  10. During academic session 2019 -2020 shri Narendra Dubey's father was suffering from cancer, for his treatment office staff and students collected Rs. 5502 / and donated the same to his family .
  11. Students took active part in helping people of flooded Kerala. Along with the contribution of staff and college students visited near by places viz market, schools and houses and collected Rs.15000/ which was sent to the disaster relief fund.

## 12. Problem encountered and resources required

This initiative is self besed and hence fund crunch is a big challenge. Besides donation being kept completely self willed sufficient donation can not be collected. To select a village is also a challenge. If govt. makes such a selection and plan them, definitely girls would easily develop a feeling of social responsibility and also prove to be a strong medium to help the needy

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Govt. Naveen girls college is situated in between an urban and rural area , the situation is such that the girls are not in an encouraging situation . In such a challenging situation college tries its best to prepare these privileged girls in such a way that not only in studies but in every walk of life they are prepared to face all the challenges of their career. Besides , college administration helps the financially weak student too.

The college science faculty has to its credit shining stars who have enrolled themselves in the university top ten merit list. In 2017 – 18 kumari Roshni Rajwade & kumari Priyanka baid in 2019-20.

College ex. student kumari Shikha jain is at present posted as additional treasury officer, kumari Samujjwala Dubay is posted as Revenue inspector. Along with this inspired by the atmosphere of this college Kumari Roshni Rajwade , Kumari simran and many student are ardently trying for PSC & C.G. PSC. Most of the girls after passing out from here are pursuing like B.ed. ,M.A, Msc., Mcom. ,higher studies else where. There are many girls are working in bank, Education department. Health department , police department and local shops & Agriculture field.

Along with academic activities non- academic activities are organized on & off helps to bring out their talents. Its to be noted here that kumari Sangeeta sahu had the privilege to participate in the Republic day parade in Delhi , kumari Soniya Rajwade participated in the state level NSS camp and received prizes. Along with this the college organizes mehendi ,rangoli, hair styling, cooking, salad decoration competition girls take active part in it & win prizes & provides chance to other girls who are interested in this & later on they mould their careers as beautician & seek self employment. College organizes sports day & several girls participate in it & even represent college on state level games.

College follows “best with waste” & through this girls make the best use of waste materials & create useful products , which in future may lead to self employment.

The college initiative of education with employment students are who are selected have the skill to make useful and attractive things. These girls have been provided training with the help of staff contributory funds. Through this girls created useful & alternative things as piggy banks, flower Pot, pen stand , ear rings , bracelets, neck lace , photo frames, paintings etc. To sell these , stalls are installed once in a week the gain received from the sale is given to the girls who created it the whole process of creating, selling display of the products are done following transparency through this process girls are mentally prepared for employment.

To develop social responsibility among girls every year college adopts a village & in winter season blankets , woolen clothes, plain clothes are distributed among the villagers. In this programmes students staff and professors personally help with cash & clothes.

During covid - 19 students made mask at home and distributed among the villages & made the villagers aware of the risk & asked them to take proper precautions.

Through various methods college girls are continuously prepared socially, mentally, financially and morally to be able to face the challenges of society later on.



## 5. CONCLUSION

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### **Additional Information :**

Govt. naveen girls college is a girls college. The main goal of the college is to make the students self-reliant. In this direction, the college plans to conduct skill training programs under value added courses. Along with this, M.A. in economics, hindi literature and M.Sc. in zoology, proposal has been sent to start classes of post graduation.

### **Concluding Remarks :**

Govt. naveen girls college baikunthpur korea (c.g.) is completely student centric college. All the activities of the college are organized, keeping the personality development of the students at the center. Under this, co-educational and sports activities are organized along with the activities of teaching learning throughout the year. Along with this, the budget received continuously is utilized for the enhancement of facilities in the college continuously activities are organized for the development of human values and other social moral values in the students. Despite having very limited resources, the college is constantly active for the upliftment of the students. The image of these activities of the college is displayed in 7 criteria's of SSR.